

Residential & Commercial Cleaning Services "We don't Just clean we care!"

# Regular Cleaning Checklist

GENERAL AREAS		
General tidy up		
Dusting (all surfaces), behind Tv and		
consoles and reachable ceiling fans		
Empty waste bins and replace with		
new liners		
Clean mirrors		
Remove cobwebs on corners		
Disinfect door handles		
Vacuum floors		
Mop hard floors		
Disinfect Door handles and light		
switches		
KITCHEN		
Clean stove tops and ventilation grill		
cover		
Clean oven handle and face		
Clean countertops		
Wipe down white good surfaces		
Wipe down towel racks		
Clean splashbacks		
Wipe down cabinet surfaces		
Remove breadcrumbs on toaster		
Clean and disinfect sink and taps		
Clean inside microwave		
BATHROOMS AND TOILET		
Dust top of furniture		
Wipe down cabinet surfaces		
Clean splashback, mirrors and		
benchtop		
Clean Bathtubs		
Scrub and clean showers		
Replace towels if new is left		
Scrub and clean toilet		
Replace toilet rolls if needed		
BEDROOM		

Wipe down study desk and bedside		
table Clean table lamp		
Clean table lamp		
Remake bed if necessary		
Vacuum under beds if accessible no moving		
Wipe or vacuum headboards		
P		
LIVING & DINING ROOM		
Clean floor lamp		
Clean and disinfect coffee table		
Vacuum or wipe down couch		
Fluff throw pillows		
Clean dining chairs		
Vacuum rugs		
LAUNDRY		
Wipe down washing machine and		
dyer faces		
Clean Sink and benchtop		
Vacuum and mop floors		
OPTIONAL ADD ONS		
Changing sheets		
Laundry (sheets and towels only)		
Dry sheets and towels on dryer or		
clothes line		
Load dirty pots and silverware into		
dishwasher if left in sink		
Empty Dishwasher		
Clean inside oven		
Clean and organise inside fridge		
Clean and organise cabinet/pantry		
Clean inside windows		
Wet wipe ceiling fans		
Wet wipe shutters and blinds		
Clean balcony/deck/patio		
Clean inside windows		

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## Regular Cleaning Checklist

\*deep cleaning checklist on top of regular clean

GENERAL AREAS		
General tidy up		
Dusting (all surfaces), behind Tv and		
consoles and reachable ceiling fans		
Empty waste bins and replace with new		
liners		
Clean mirrors		
Remove cobwebs on corners		
Disinfect door handles		
Vacuum floors		
Mop hard floors		
Disinfect Door handles and light		
switches		
Clean ventilation fans in		
bathrooms		
Clean windowsills & Frames		
Dust shutters and blinds		
Clean skirting boards		
Clean window and door frames		
KITCHEN		
Clean stove tops and ventilation grill		
cover		
Clean oven handle and face		
Clean countertops		
Wipe down white good surfaces		
Wipe down towel racks		
Clean splashbacks		
Wipe down cabinet surfaces		
Remove breadcrumbs on toaster		
Clean and disinfect sink and taps		
Clean inside microwave		
<ul> <li>Scrub grout where bench &amp;</li> </ul>		
splashback meets		
Scrub around sink, chrome		
spouts, handles and plugs.		
BATHROOMS AND TOILET		
Dust top of furniture		
Wipe down cabinet surfaces		
Clean splashback, mirrors and		
benchtop		
Clean Bathtubs		
Scrub and clean showers		
Replace towels if new is left		

Scrub and clean toilet		
Replace toilet rolls if needed		
Scrub bathtubs and remove		
mineral deposits where possible		
Scrub floor grout		
BEDROOM		
Wipe down study desk and bedside		
table		
Clean table lamp		
Remake bed if necessary		
Vacuum under beds if accessible no		
moving		
Wipe or vacuum headboards		
LIVING & DINING ROOM		
Clean floor lamp		
Clean and disinfect coffee table		
Vacuum or wipe down couch		
Fluff throw pillows		
Clean dining chairs		
Vacuum rugs		
LAUNDRY		
Wipe down washing machine and dyer		
faces		
Clean Sink and benchtop		
Vacuum and mop floors		
Clean dryer lint filter		
Clean inside detergent dispenser		
OPTIONAL ADD ONS		
Changing sheets		
Laundry (sheets and towels only)		
Laundry (sneets and towers only)		
Dry sheets and towels on dryer		
Dry sheets and towels on dryer		
Dry sheets and towels on dryer Load dirty pots and silverware into		
Dry sheets and towels on dryer Load dirty pots and silverware into dishwasher if left in sink		
Dry sheets and towels on dryer Load dirty pots and silverware into dishwasher if left in sink Empty Dishwasher		
Dry sheets and towels on dryer Load dirty pots and silverware into dishwasher if left in sink Empty Dishwasher Clean inside oven		
Dry sheets and towels on dryer Load dirty pots and silverware into dishwasher if left in sink Empty Dishwasher Clean inside oven Clean and organise inside fridge,		
Dry sheets and towels on dryer Load dirty pots and silverware into dishwasher if left in sink Empty Dishwasher Clean inside oven Clean and organise inside fridge, cabinet/pantry		
Dry sheets and towels on dryer Load dirty pots and silverware into dishwasher if left in sink Empty Dishwasher Clean inside oven Clean and organise inside fridge, cabinet/pantry Spot Clean walls		

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### **Bond Cleaning Checklist**

Entry
Entry  Deers (walls /soilings
Doors/walls/ceilings
Windows/Screens
Blinds/Curtains
Fans/light fittings
floor/floor coverings
power points
Lounge room
Doors/walls/ceilings
Windows/Screens
Blinds/Curtains
Fans/light fittings
floor/floor coverings
Tv/power points
Air conditioner vent/filter
Family Room
Doors/walls/ceilings
Windows/Screens
Blinds/Curtains
Fans/light fittings
floor/floor coverings
Tv/power points
Air conditioner vent/filter
Kitchen/Meals
Doors/walls/ceilings
Windows/Screens
Blinds/Curtains
Fans/light fittings
floor/floor coverings
Cupboards/drawers
Bench tops/tiling
sink/disposal unit/taps
Stove top
oven/grill
Exhaust fan/ rangehood
Dishwasher

power points
Dining room
Doors/walls/ceilings
Windows/Screens
Blinds/Curtains
Fans/light fittings
floor/floor coverings
Tv/power points
Air conditioner vent/filter
Bedroom 1
Doors/walls/ceilings
Windows/Screens
Blinds/Curtains
Fans/light fittings
floor/floor coverings
Tv/power points
Air conditioner vent/filter
Smoke alarms
Wardrobe/drawers/shelves
Ensuite
Doors/walls/ceilings
Windows/Screens
Blinds/Curtains
Fans/light fittings
floor/floor coverings
Tv/power points
Air conditioner vent/filter
Smoke alarms
Wardrobe/drawers/shelves
Bath/shower/shower screen
Wash basin/vanity
Mirror/cabinet
Towel rails
Toilet
Power points
Exhaust Fan

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Bathroom	
Doors/walls/ceilings	
Windows/Screens	
Blinds/Curtains	
Fans/light fittings	
floor/floor coverings	
Bath/shower/shower screen	
Wash basin/vanity	
Mirror/cabinet	
Towel rails	
Toilet	
Power points	
Exhaust Fan	
Toilet	
Doors/walls/ceiling	
Cistern	
Light fittings	
Exhaust fan	
Floor	
Laundry	
Doors/walls/ceilings	
Windows/Screens	
Blinds/Curtains	
Fans/light fittings	
floor/floor coverings	
Wash tubs	
washing machine/dryer	
power points	

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