

All Areas	<ul style="list-style-type: none"> ○ Dusting (Top of shelves, Picture frames, Skirting boards, Door frames, Ceiling fans (up to 2.2m from floor) Behind TV and consoles) ○ Empty waste bins and replace with new liners ○ Vacuum floors ○ Mop hard floors ○ Clean mirrors ○ Remove cobwebs on corners (up to 2.4m from floor) ○ Disinfect door handles ○ Clean windowsills and frames ○ Wet wipes shutters and blinds
Kitchen	<ul style="list-style-type: none"> ○ Clean stove tops and ventilation grill cover ○ Clean oven handle and face ○ Clean countertops ○ Clean kitchen sink, chrome spouts, and handles ○ Load dirty pots and silverware into dishwasher (if left in sink) ○ Empty dishwasher ○ Clean inside and outside of microwave ○ Wipe down surfaces of white goods (e.g., fridge, dishwasher) ○ Wipe down towel racks ○ Clean splashback ○ Wipe down cabinet surfaces
Bathroom	<ul style="list-style-type: none"> ○ Clean bathroom sink, chrome spouts, and handles ○ Wipe down cabinet surfaces ○ Clean splashback ○ Scrub toilet bowl ○ Replace toilet paper if empty and polish door handles
Bedroom	<ul style="list-style-type: none"> ○ Wipe down study desk and bedside table Vacuum under bed (if accessible) Vacuum or wipe bedhead/bedboard Remake bed

	<ul style="list-style-type: none"> ○ Change sheets (if a clean set is left on the bed) Clean table lamp
Living & Dining Room	<ul style="list-style-type: none"> ○ Vacuum or wipe down couch and chairs ○ Move light furniture to vacuum underneath ○ Clean floor lamp ○ Wipe down coffee and dining table
Laundry	<ul style="list-style-type: none"> ○ Wipe down washing machine and dryer surfaces ○ Clean lint filters
Optional adds on	<ul style="list-style-type: none"> ○